

Manson School District

October 30, 2023

T.J. Kelly, Director
School Apportionment & Financial Services
Office of Superintendent of Public Instruction
P.O. Box 47200
Olympia, WA 98504

RE: Manson School District F-196 Explanation – Expenditures in Excess of Appropriation For the General Fund

Dear Mr. Kelly,

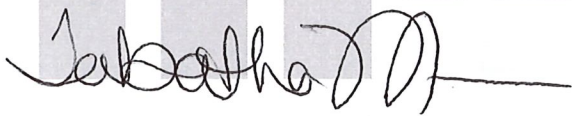
I am submitting this letter on behalf of the Manson School District in response to the F-196 Edit Warning 1.528 for the General Fund that was generated after submission of our 2022-22 F-196 Annual Financial Statements.

The above-mentioned warning indicates that the district had expenditures in 2022-23 that were greater than the approved General Fund original budgeted appropriation. The expenditures exceeded budget by \$225,784. The primary factor causing the excess expenditure was significant improvements needed to our District's facilities and increased staffing costs.

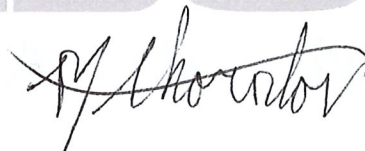
All of these expenditures were appropriately approved and accounted for. Unfortunately, the final step of filing a budget extension was overlooked.

Thank you for your help and attention to this matter. If you have any questions or concerns, please don't hesitate to contact me or our district business manager via email at mthornton@manson.org or phone at 509-687-3140.

Sincerely,



Tabatha Mires
Superintendent



Morgan Thornton
Business Manager